

# Kalamazoo VALLEY<sup>TM</sup>

## community college

**To:** Cabinet, Archives  
**From:** Patricia Niewoonder  
**Subject:** Minutes of April 10, 2012 Cabinet Meeting  
**Date:** April 10, 2012

**Members Present:** Anderson, Bohnet, Cannell, Colby, Collins, DeHaven, Horton, Hutchins, Johnson, Kocher, Niewoonder and Schlack

**Members Absent:** Bertch

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### **TBO Discussion**

No TBO items discussed.

### **Personnel and Operations**

- Kudos! were given to the following:
  - Carol Heeter for her help in gathering data for human resources.
  - T.J. Ide for his extra efforts to pick up and deliver the class schedules.
  - Roger Miller for facilitating the eligibility of V.A. benefits for academy enrollees.
- Reality Check – New and Follow Up
  - None.
- Hires/Resignations/Retirements – None.

### **Approval of Minutes**

The minutes of the March 27, 2012 and April 3, 2012 Cabinet meetings were approved as presented.

### **Other**

- The Lineman Academy dedication ceremony is scheduled for April 13.
- Summer registration began April 9 – this is the first time we implemented a staggered enrollment process based on number of credit hours earned.
- A veteran's success event is scheduled today at WMU with KVCC and other colleges participating.
- The following ITG grant proposals will be reviewed at next week's meeting – 1) interpersonal communication using games, 2) alumni plus, 3) centralized employment, and 4) developmental education.
- The health care benefits review committee is scheduled to meet this week.
- Discussed "holds" on student accounts for various reasons – a procedure needs to be developed and memorialized to ensure a consistent response.
- MCCA is asking for nominations for outstanding alumni and faculty to be recognized at the upcoming summer workshop.

- Heard a summary of the agenda for tonight's Board meeting.

### **Discussion and Action Items**

- Follow Up From Budget Hearings
  - Executive Summary/Planning Worksheet – a draft will be ready next week.
  - Review of Suggestions – agreed to meet on Friday, April 20 from 8:30 to 10:30 a.m. to share the results with everyone who participated at the recent budget hearings.
  - Student Technology – very close to the target dollar amount.
  - Replacement – very close to the target dollar amount.
  - Perkins – Continuing to review the requests for FY 2013. There are funds remaining this year that could be used to purchase eligible items and help the budget for next year.
  - Developmental Education ITG – An outline will be ready to review at the April 17 Cabinet meeting.
  - Renewals and Modifications – requests are within the target range of \$1.5 million.
  - Overall Budget – reviewed the proposed changes to the budget, including the recommended transfers. The goal is to have the tuition recommendation going to the Board in May and the budget for FY 2013 in June. The proposed changes to the museum budget will be provided to Louise; the bottom line has been reduced.
- Travel – the following travel items were reported:
  - Yvonne Cooley and Laura Denton will attend the ERAC/CE workshop, June 21-23 in Kalamazoo.
- Grants - the following grant items were presented:
  - A "Safety on Campus" grant application to FEMA was authorized to be submitted – there is no funding match required.
  - Reported that the grant application to the Kalamazoo/St. Joe Michigan Works! for the pre-apprenticeship line technician program has been submitted.
  - The following four grant applications to the KVCC Foundation for the museum were authorized to move forward: 1) archeology exhibit, 2) planetarium shows, 3) moon model restoration exhibit, and 4) costume exhibit.

**Next Meeting** – The next meeting is scheduled for ***Tuesday, April 17 at 8 a.m.***